



# Most Worshipful Prince Hall Grand Lodge

*Free and Accepted Masons, State of California, Inc.*

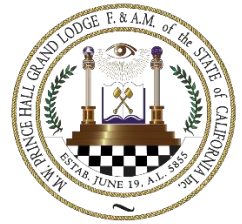
**Location of Grand East**

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**Right Worshipful Deputy Grand Master**



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Subject: Dispensation Request

Greeting Brothers,

In order to process dispensation request in the most effective manner, the following instructions are provided. Please use enclosed form for all dispensation request. Reproduce as needed:

1. Send the request to the RW Deputy Grand Master via email or standard mail to the MWPHGL.
2. An approval is needed from the Most Worshipful Grand Master for the following reasons: To temporarily conduct a stated meeting when the lodge charter has been lost or stolen. To permanently change the time date, and place of the lodge meeting(s). Requires a change to the Lodges Uniform Code of Bylaws. To hold a meeting for election of an officer or officers, not in the month of December. To establish a U.D. Lodge. To confer Three Degrees in less time than provided for by the Constitution.

2. Address the aforementioned dispensation requests to the office of the Most Worshipful Grand Master, and the office of the Grand Secretary.

No dispensation or fee is required for the following purposes:

1. To initiate, pass, or raise five or more candidates at anyone meetings. To cancel an intermediate meeting.
2. To change the time, date, or place of the intermediate meeting for one meeting. To confer degrees on a called meeting.
3. To cancel a meeting that falls on a holiday (Inform DDGM that a notice was sent to the Craft)
4. To meet on the 5<sup>th</sup> Saturday of the month, dressed casually. No tank tops, short pants, dirty clothing or sandals are to be worn. (Inform DDGM that a notice was sent to the Craft)
5. To ballot on candidates on an intermediate or call meeting.

\*The DDGM in the absence of the MW Grand Master, and RW Deputy Grand Master is **authorized to issue an emergency dispensation for the following purposes.**

1. Temporarily change stated meeting night.
2. Temporarily change stated meeting place.
3. Temporarily change stated meeting time
4. Conduct needed business on intermediate meeting

Even though a lodge has received an emergency dispensation, the Worshipful Master is required to send the fee to the Deputy Grand Master and state the reason for the dispensation.

Due and timely notice has been given with proper instruction. Please give these matters your consideration and govern yourself accordingly.

Fraternally Submitted,

A handwritten signature in black ink, appearing to read "David S. Juan", written in a cursive style.

David San Juan  
RWDGM